



Insurance, Document, & Payment Requirements

Progress payments of this subcontract are contingent upon following procedure and receipt of the following items in our office (more info can be found on our website at www.ONealConstructionID.com "subcontractor's page")

NO EXCEPTIONS:

- 1) Completed W-9 with an original signature and Tax ID number.
- 2) **Original** certificate of insurance showing evidence of coverage for commercial general liability insurance and naming **O'NEAL CONSTRUCTION** as additional insured and proper endorsement with primary and non-contributory wording in the form of certificate CG 20101185 or equivalent. Coverage shall also include "completed and ongoing operations". Ask your agent or call the office if unsure.

Subcontractor shall maintain insurance of the following types of coverage and limits of liability:

General Liability	\$1 Million per occurrence with \$2 Million aggregate
Workers Compensation	\$1 Million per occurrence
Auto Liability (any auto)	\$1 Million

Carriers for all coverage must have a minimum rating of A-VII from AM Best rating and will provide 30 days written notice of any policies that are canceled. Under the cancellation notice on the certificate, the verbiage "endeavor" and "failure to do so shall impose no obligation or liability of any kind upon the insurer, its agent or representative" must be omitted or strike through.

- 3) **Original** Certificate of Insurance showing evidence of coverage for workers compensation naming the abovementioned entity or entities as the certificate holder with a waiver of subrogation endorsement **OR** a copy of your exemption filed with the State Workers Compensation Board or Idaho Board.
- 4) **Original** certificate of insurance showing evidence of commercial auto liability insurance with coverage type of "any auto" or "schedule, owned, and hired auto" that is maintained.
- 5) Copy of your State Contractor's License / Registration showing date of expiration.
- 6) Copy of a current City Business License where you operate and for the city in which the project is located.
- 7) Copy of a valid certification of your trade.
- 8) Payment Application & Schedule of Values (SOV) with invoice, including but not limited to, back up, suppliers / vendors invoice accompanied by Conditional Releases for said Pay Application and Unconditional Releases from Previous Payments. All must be received no later than the 25th of the month and no earlier than the 20th of the month. You can forecast work complete through that month. Failure to follow the procedures may invalidate that months draw so as not to hold up others draws and contractors' ability to submit their draw in a timely fashion. Any failure on your part to comply does not constitute a valid reason to slow or stop work.

ALL PREMIUMS AND COST OF INSURANCE COVERAGE SHALL BE INCLUDED IN THE SUBCONTRACTORS BID SUBMITTAL AND PROPOSAL.

IN THE EVENT THAT SUBCONTRACTOR CANNOT PROVIDE AND MEET THE OBLIGATED REQUIREMENTS, ONEAL CONSTRUCTION RESERVE THE RIGHTS TO PROCURE THE COVERAGE AND CORRECT THE DEFICIENCIES AT THE SUBCONTRACTOR EXPENSE.

ALL ORIGINAL INSURANCE CERTIFICATES MUST BE MAILED OR EMAILED IN FROM INSURANCE COMPANY. SUBCONTRACTOR WILL NOT BE ALLOWED ON THE SITE UNTIL ALL REQUIREMENTS HAS BEEN MET AND APPROVED BY O'NEAL CONSTRUCTION.

Initial/Date	Initial/Date
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